

DEPARTMENT OF HEALTH SERVICES

714/744 P STREET
SACRAMENTO, CA 95814



September 30, 1987

To: All County Welfare Directors
All County Administrative Officers

Letter: 87 - 59

SUBJECT: SYSTEMS ERRORS

This letter is to provide you with a reminder that Quality Control (QC) errors will be cited on those cases in which changes were made by county personnel into the County system but not accepted by MEDS. Based upon QC review, it has become apparent that in some instances MEDS error alerts are being ignored. The MEDS system is being allowed to generate incorrect Medi-Cal cards for months, until the error is caught during the quarterly reconciliation of the State and County System.

As you know, when you enter a transaction into your computer system, it must pass through a set of edits or you will receive an error alert. The error must be corrected before the computer will accept and complete the transaction. When this information is then transferred to the State computer system (MEDS), the information must once again pass through a set of edits before it will be accepted. If the input is found to be unacceptable in some way, an error alert is immediately generated.

To avoid error citations counties should review error messages received from the State. These messages inform the counties that a transaction was not accepted. If termination was to take place, immediate correction is necessary. Counties should not wait for the quarterly reconciliation process.

If an incorrect Medi-Cal card is issued in the Quality Control review month, counties will be cited unless they can provide evidence that MEDS was "down" at the time of the attempted transaction or that a change was accepted by MEDS in time for the review month card to be printed correctly (or to be discontinued). The evidence must clearly demonstrate that the error was the fault of the State system, otherwise an error will be cited to the County.

A list of counties and their respective MEDS transaction cut-off dates (renewal dates) is attached (see Bulletin No. 91). Quality Control analysts are instructed to use these cut-off dates to assist in determining errors.

All County Welfare Directors
All County Administrative Officers
Page 2

I hope this clarifies our policy in this area. If you have any additional questions, please contact Sharyl Shanen of the Quality Control Section at (916) 445-6885.

Sincerely,

Original signed by

Frank S. Martucci, Chief
Medi-Cal Eligibility Branch

Attachment

cc: Medi-Cal Liaisons
Medi-Cal Program Consultants

Expiration Date: September 30, 1988

DEPARTMENT OF HEALTH SERVICES

4742 P STREET

SACRAMENTO, CA 95814

(916) 445-3312



February 10, 1987

County Welfare Departments
County Data Processing Departments

CENTRALIZED ID CARD ISSUANCE - BULLETIN No. 91

SUBJECT: 1987 Calendar Year Schedule For Receipt Of MEDS Inputs For
The Creation Of Medi-Cal Cards (RENEWAL)

The attached schedules reflect processing requirements for MEDS renewal, reconciliation, and online dates from January 1, 1987 through June 30, 1988.

These schedules are in addition to those issued in Bulletin 89 and continue to be released semiannually. The MEDS online holiday schedule (Bulletin 90) will be released on an annual basis only.

If you have any questions regarding the schedule, please contact Dorothy Fruits at (916) 445-6694.

Sincerely,

Original signed by

C. Del Lottges, Chief
Data Systems Branch

ONLINE EXTENDED HOUR
PROVISIONS

- o The network and MEDS database will be available extended hours ONLY from 1700 hours until Midnight, Monday through Friday, except as indicated below.
- o At 1700 there will be a 'cutover'. This will entail initiation of the daily processing or update. All online transactions completed by that time will be included in the current day's processing. All transactions completed after that time will be processed in the following day's update process. PLEASE NOTE THE TIME OF 1700 HOURS.
- o On the evening of 'RENEWAL', the network will be closed at 1700 hours.
- o The HWDC Help Desk will be available during these extended hours.

MEDS RECONCILE SCHEDULE FOR
PERIOD JANUARY 1987 THROUGH JUNE 1988
County Groups

Group 1

04 Butte
09 El Dorado
11 Glenn
16 Kings
17 Lake
18 Lassen
24 Merced
28 Plumas
33 Riverside
36 San Bernardino
39 San Joaquin
45 Shasta
47 Siskiyou
50 Stanislaus
51 Sutter
52 Tehama

Group 2

12 Humboldt
13 Imperial
15 Kern
19 Los Angeles
23 Mendocino
42 Santa Barbara

Group 3

01 Alameda
06 Colusa
07 Contra Costa
10 Fresno
21 Marin
27 Monterey
28 Napa
29 Nevada
30 Orange
31 Placer
34 Sacramento
37 San Diego
38 San Francisco
40 San Luis Obispo
41 San Mateo
43 Santa Clara
44 Santa Cruz
48 Solano
49 Sonoma
54 Tulare
56 Ventura
57 Yolo

MEDS RENEWAL AND RECONCILE SCHEDULE
FOR PERIOD JANUARY 1, 1987 THROUGH JUNE 30, 1988

*January 1987	
02, Friday	Reconcile Due--Group 3 Counties
23, Friday	Reconcile Due--Group 1 Counties
24, Saturday	Renewal Night
*February 1987	
21, Saturday	Renewal Night
27, Friday	Reconcile Due--Group 2 Counties
March 1987	
24, Tuesday	Renewal Night
April 1987	
03, Friday	Reconcile Due--Group 3 Counties
24, Friday	Reconcile Due--Group 1 Counties
24, Friday	Renewal Night
*May, 1987	
23, Saturday	Renewal Night
29, Friday	Reconcile Due--Group 2 Counties
June, 1987	
23, Tuesday	Renewal Night
*July, 1987	
03, Friday	Reconcile Due--Group 3 Counties
24, Friday	Reconcile Due--Group 1 Counties
25, Saturday	Renewal Night
August, 1987	
25, Tuesday	Renewal Night
28, Friday	Reconcile Due--Group 2 Counties
September, 1987	
22, Tuesday	Renewal Night
*October, 1987	
02, Friday	Reconcile Due--Group 3 Counties
23, Friday	Reconcile Due--Group 1 Counties
24, Saturday	Renewal Night
*November, 1987	
21, Saturday	Renewal Night
27, Friday	Reconcile Due--Group 2 Counties
December, 1987	
04, Friday	Reconcile Due--Group 3 Counties
22, Tuesday	Renewal Night
*January 1988	
22, Friday	Reconcile Due--Group 1 Counties
23, Saturday	Renewal Night

MEDS RENEWAL AND RECONCILE SCHEDULE
FOR PERIOD JANUARY 1, 1987 THROUGH JUNE 30, 1988

February 1988

22, Tuesday
26, Friday

Renewal Night
Reconcile Due--Group 2 Counties

March 1988

04, Friday
26, Friday

Reconcile Due--Group 3 Counties
Renewal Night

April 1988

02, Friday
03, Saturday

Reconcile Due--Group 1 Counties
Renewal Night

May, 1988

14, Tuesday
27, Friday

Renewal Night
Reconcile Due--Group 2 Counties

June, 1988

08, Friday
24, Friday

Reconcile Due--Group 3 Counties
Renewal Night

NOTE: All tape files that are shipped via bus are due in Sacramento no later than 3:30 p.m. Tape files shipped via air are due in Sacramento no later than 2:45 p.m.

Any county shipping tapes to be included in the RENEWAL process via air on a Friday with an arrival time AFTER 2:45 p.m., OR shipping tapes via air on Saturdays, must ensure that the tapes are sent counter-to-counter and that the MEDS Control Unit (445-6694) is notified of shipment.